

MICHIGAN STATE
UNIVERSITY

APPROVED
JUNE 16, 2023
BOARD OF TRUSTEES
MICHIGAN STATE UNIVERSITY

June 16, 2023

MEMORANDUM

To: Committee on Academic Affairs

From: Marlon C. Lynch, Vice President and Chief Safety Officer

Subject: Proposed University Parking Violation Ordinance Revision

RECOMMENDATION

It is recommended that the Board of Trustees amend University Ordinance 31.00 to adjust violation rates as well as amend the definition of multi space meters.

RESOLUTION

BE IT RESOLVED, that the Board of Trustees of Michigan State University hereby amends University Ordinance 31.00 as shown in Exhibit A hereto attached.

BACKGROUND

Proposed Fine Changes

- Parking meter violations are currently \$15, but \$10 if paid within 24 hours. Update this to a \$20 violation and removing the 24-hour provision.
- Disabled parking violations are currently \$100. Update this to \$115.
- All other violations are currently \$25. Update this to \$40.

Consideration was given to the fee schedule of fines used by the City of East Lansing: <https://www.cityofeastlansing.com/722/Fine-Schedule> and peer benchmarking was done with our B1G Conference peer institutions (listed on the following page).



DEPARTMENT OF
POLICE AND PUBLIC
SAFETY

Michigan State University
1120 Red Cedar Rd.
East Lansing, MI
48824-1219

Police Bureau
(517) 355-2222
Fax: (517) 432-1404

Public Safety
Bureau
(517) 355-8440
Fax: (517) 432-2420

<http://www.police.msu.edu>

Big 10 Parking Violation Fine Amounts

As of January 2022

Big 10 School	Reserved Area	Parking Meter	Disabled Parking
Rutgers University	\$ 20.00	\$ 20.00	\$ 250.00
University of Iowa	\$ 20.00	\$ 15.00	\$ 200.00
Indiana University	\$ 25.00	\$ 20.00	\$ 50.00
Michigan State University	\$ 25.00	\$ 15.00	\$ 100.00
University of Minnesota	\$ 25.00	-	\$ 200.00
Pennsylvania State University	\$ 30.00	\$ 20.00	\$ 100.00
University of Nebraska	\$ 40.00	\$ 15.00	\$ 500.00
Ohio State University	\$ 48.50	\$ 81.00	\$ 404.75
University of Illinois	\$ 50.00	\$ 40.00	\$ 250.00
University of Michigan	\$ 50.00	\$ 40.00	\$ 100.00
University of Wisconsin	\$ 50.00	\$ 30.00	\$ 200.00
University of Maryland	\$ 85.00	\$ 45.00	\$ 300.00
Northwestern University	\$ 100.00	\$ 15.00	\$ 250.00
Purdue University	\$ 100.00	\$ 35.00	\$ 100.00

Sincerely,



Marlon C. Lynch
Vice President and Chief Safety Officer

cc: Board of Trustees, T. Woodruff, M. Woo, B. Quinn,
S. Fletcher, M. Zeig

Exhibit A

31.00

.02* Upon those streets or in those parking lots which have been signed or marked by the Traffic Engineer or the Vice President and Chief Safety Officer for angle parking, no person shall stop, stand or park a vehicle other than at the angle to the curb or edge of the roadway indicated by such signs or markings, and no person shall stop, stand or park a vehicle except completely within such pavement markings as may exist.

.103* When a multi-space parking meter is erected in a parking ramp or lot, ~~parking spaces located therein shall be metered parking zones and~~ no person shall stop a vehicle in any such zone without making proper payment via United States currency, credit card or other accepted form of payment in an amount sufficient to cover the length of time for which the vehicle will remain parked. Parking time may be extended upon the payment of additional funds, but in no event shall a vehicle remain parked in excess of the time limit indicated on applicable signage.

~~**.11** When parking gates are installed to restrict use of a parking area or parking lot, no person shall use such area without depositing the coin of United States currency of the denomination designated on said parking gates and according to the operating instructions designated on the parking gate.~~

.19* The Traffic Engineer or the Vice President and Chief Safety Officer may establish temporary or permanent "No Parking" zones in which, by posting of "Tow Away Zone" signs, vehicles parking in violation may be towed away and impounded.

.21 Schedule of civil sanctions:

~~\$20.00~~**15.00** civil sanctions:
Sub-sections .01, .02, .03, .101 and .102

~~\$40.00~~**25.00** civil sanctions:
Sub-sections .04, .07, .071, .072, .073, .074, .075, .076, .077, .078, .079, .0710, .0711, .0712, .0713, .0714, .0715, .0716, .0717, .08, .09, **.103**.15, .151, .152, .153, .16, .17 and .19

~~\$115.00~~**400.00** civil sanctions:
Sub-section .25

.22 There is hereby established a Parking Violations Bureau which shall be the exclusive agency for accepting admissions of civil responsibility in cases of violation of the parking ordinance.

.24 The Parking Violations Bureau shall accept the civil sanctions listed in subsection 31.21 of these ordinances for the offenses charged, and payment and acceptance of such civil sanctions within seven days of the violation shall be deemed complete satisfaction for the violation, and a receipt so stating shall be

given the violator. If not paid within seven days a late fee of \$10.00 shall be added.

~~Under Subsection 31.101, the fine will be \$15.00 but will be modified to \$10.00 if paid within 24 hours of the time the ticket is written.~~